



EDULINK PARENT NOTIFICATION SYSTEM



Dear Parents,

GFPS utilizes the *EduLink* Parent Notification System for making mass phone calls to parents. Please note the following regarding *EduLink* procedures:

- *EduLink* notifications will only be made when large groups of parents need to do something (i.e. keep students home, pick students up, etc.). *EduLink* notifications are not sent for announcements that do not require parents to take action of some kind. The GFPS Facebook page (www.facebook.com/GreatFallsPublicSchools) and the GFPS webpage (www.gfps.k12.mt.us) are used for announcements that don't require parent action as well as for those that do.
- Any and all parental numbers in the Powerschool student information system will be called. Contact information must be current in order for *EduLink* to work.
- When the phone rings and is answered, the message is triggered by someone saying something like "hello". By saying "hello," the system will begin to play the message.
- The message is an automated voice and it will give directions as necessary.
- If you miss the call, it will leave a message if your voicemail is activated and working. Please listen to the message instead of dialing the number back (268-####). The District cannot answer the calls if every parent just calls back the number shown on their cell phone. If the message is unclear, please check the website and Facebook page for more information.
- A similar and more detailed message will be posted on Twitter (@GFPublicSchools), Facebook (www.facebook.com/GreatFallsPublicSchools) and the GFPS website (www.gfps.k12.mt.us). Please "follow" or "friend" as another way to access the information.
- You may receive a message that doesn't pertain directly to you. For example, we may need to notify bus students of route issues, but have to send to all students of a particular school.
- If you receive a partial message, please check the website and Facebook (see links above) for additional information. Partial messages happen when the greeting is too long so the message is truncated.
- The system will not call extensions so if you have a phone number listed in Powerschool with an extension, you may not receive the call.
- Please make sure your numbers are current so you receive calls. Call your student's school for help with this process.

Sincerely,
Great Falls Public Schools